

Meeting	COALVILLE SPECIAL EXPENSES WORKING PARTY
Time/Day/Date	6.30 pm on Tuesday, 25 April 2017
Location	Board Room, Council Offices, Coalville
Officer to contact	Democratic Services (01530 454512)

All persons present are reminded that the meeting may be recorded and by attending this meeting you are giving your consent to being filmed and your image being used. You are kindly requested to make it known to the Chairman if you intend to film or record this meeting.

The Monitoring Officer would like to remind members that when they are considering whether the following items are exempt information under the relevant paragraph under part 1 of Schedule 12A of the Local Government Act 1972 they must have regard to the public interest test. This means that members must consider, for each item, whether the public interest in maintaining the exemption from disclosure outweighs the public interest in making the item available to the public.

AGENDA

Item	Pages
1. APOLOGIES FOR ABSENCE	
2. DECLARATIONS OF INTEREST	
3. MINUTES OF THE PREVIOUS MEETING	3 - 8
4. CAPITAL PROJECTS UPDATE	
Report of the Leisure Services Team Manager	9 - 20
5. 2017/18 EVENTS UPDATE	
Report of the Cultural Services Team Manager	21 - 24
6. 2016/17 FORECAST OUTTURN AND CAPITAL PROGRAMME 2017/18	
Report of the Head of Community Services	25 - 28



7. DATE OF FUTURE MEETINGS

Tuesday, 11 July 2017 (Provisional)
Tuesday, 10 October 2017 (Provisional)
Thursday, 11 January 2018 (Provisional)
Tuesday, 24 April 2018 (Provisional)

Circulation:

Councillor J Geary (Chairman)
Councillor R Adams (Deputy Chairman)
Councillor N Clarke
Councillor J Cotterill
Councillor D Everitt
Councillor J Legrys
Councillor P Purver
Councillor M Specht
Councillor M B Wyatt

MINUTES of a meeting of the COALVILLE SPECIAL EXPENSES WORKING PARTY held in the Board Room, Council Offices, Coalville on THURSDAY, 15 DECEMBER 2016

Present: Councillor J Geary (Chairman)

Councillors R Adams, N Clarke, J Cotterill, D Everitt, J Legrys, P Purver, M Specht and M B Wyatt

Officers: Mr J Knight, Mr J Richardson, Mrs W May and Mrs M Meredith

17. APOLOGIES FOR ABSENCE

There were no apologies for absence received.

18. DECLARATIONS OF INTEREST

Councillor M B Wyatt declared a non pecuniary interest in any reference to Coalville town centre as a business owner.

Councillor J Geary declared a non pecuniary interest in item 4 – Capital Projects update as a regular supporter of Coalville Town FC and a founder member of Mantle Lane Arts.

Councillor J Legrys declared a non pecuniary interest in any reference to Hermitage FM due to his involvement with the organisation.

19. MINUTES OF THE PREVIOUS MEETING

Consideration was given to the minutes of the meeting held on 13 October 2016.

Councillor J Geary clarified that in respect of Capital Projects Update, he had requested the details of the model of the timer due to the costly quotation. The Head of Community Services advised that three quotations had been obtained and a significantly reduced price had been secured after following this up.

Councillor J Geary advised that in respect of the mobile activated signage, the meeting with representatives in December had been cancelled and the rescheduled meeting date was Friday, 13 January.

It was moved by Councillor M Specht, seconded by Councillor J Legrys and

RESOLVED THAT:

The minutes of the meeting held on 13 October 2016 be approved and signed by the Chairman as a correct record.

20. CAPITAL PROJECTS UPDATE

The Leisure Services Team Manager presented the report to Members and provided an update on each of the ongoing projects.

Owen Street Recreation Ground – Changing Room Development

Members had been taken on a tour of the facility on 27 October and the official opening was planned at the end of the current season in May or June 2017.

Thringstone Miners Social Centre

Full planning approval had now been obtained to move forward on the training pitch. The football club were currently seeking to appoint to a number of vacant positions on their committee and Board of Trustees. It was anticipated that these positions would be recruited to early in the new year, and following this the project would be progressed and

officers would support the Trustees with a funding application to the BIFFA Main Grants scheme.

Cropston Drive Recreation Ground

All work had now been completed. The hard surfaced area now had lines painted for a basketball court and hawthorn bushes had been planted around the chestnut fencing. The entrance was far more inviting and the area was now far more aesthetically pleasing than it had been for some time.

Councillor M B Wyatt sought clarification on the additional equipment that was to be installed. The Leisure Services Team Manager advised that the hard court area had been lined to provide a basketball court and the post had also been repainted.

Urban Forest Park, Coalville

The fencing adjacent to the car park has now been replaced. Members may wish to allocate an element of the outstanding balance towards the centrepiece of the Memorial Tree project if the total of that project exceeded the current £2,000 budget allocated to it.

Renaming of Urban Forest Park

A consultation had taken place on the renaming of the park with a number of groups. As a result of the consultation it was therefore proposed to recommend to Cabinet a change in name from Urban Forest Park to Coalville Forest Adventure Park.

This proposal was moved by Councillor J Legrys and seconded by Councillor J Geary.

Councillor M Specht highlighted the significance of the next year and felt that this should be marked in some way with the naming of the park. He asked if the wording Coalville Heroes could be included in the renaming of the park.

Councillor J Geary reminded members that this suggestion had not been consulted upon.

Councillor M Specht suggested that the consultation should be restarted to include this.

Councillor R Adams felt that considering the size of the consultation already undertaken with the school, the process should not be restarted.

Councillor J Geary expressed concerns in respect of the consultation process and relayed problems he had experienced with logging on to cast his vote.

Councillor M B Wyatt advised that he had been able to vote online. He also highlighted that there would be a similar opportunity in the following year and there was no reason this suggestion could not be incorporated at that time.

Improved Parks Signage

Officers were currently in liaison with Leicestershire County Council and further information was awaited on the potential costings. Once this was received it would be circulated to members to enable decisions to be made at the next meeting.

Councillor M B Wyatt expressed concerns in respect of the lack of amenities for people with disabilities. The Head of Community Services outlined the criteria in respect of brown signage, a number of which had not been met. It was agreed to circulate the criteria to members.

Ending of World War 1 Centenary Tree Project

Prior to the last meeting, a site visit had taken place and the Head of Community Services had met with the Royal British Legion who had expressed concerns about the site location. The ongoing support from the Council was welcomed however it was considered that the site was quite isolated and would not be visited by the membership.

Councillor J Geary highlighted comments he had received from constituents in response to the proposals expressing concerns relating to potential vandalism and the isolation of the site and suggesting that Coalville Park would be a preferable location.

Councillor J Legrys shared the concerns raised and also considered that Coalville Park would be a preferable location considering the management of the site and the number of visitors. He suggested visiting the park to assess feasibility.

Councillor P Purver welcomed the suggestion to visit Coalville Park. She suggested an installation close to the clock tower and felt that a mosaic of a poppy would be quite striking, and would be a project that children could get involved with. She highlighted that the company which had been involved with creating the colour for the ceramic poppies in London was a local company and could be involved in the project.

Members welcomed this suggestion and felt this could be quite impressive.

Councillor N Clarke reminded members that the reason the site had been chosen initially was to improve it and increase the number of visitors. He highlighted that Coalville Park already had a peace garden and questioned whether there was room for another installation.

Councillor J Geary highlighted the importance of the anniversary and felt that the project should be given the utmost respect, and delivered in the best possible location in terms of convenience for the community and where it would be best seen and appreciated.

Councillor M B Wyatt welcomed the suggestion made by Councillor P Purver.

Members agreed that the location of the Urban Forest Park be rejected, once an alternative location had been secured.

Members also agreed that the installation of a mosaic in the form of a poppy in the vicinity of the clock tower should be further explored.

The Head of Community Services advised that this suggestion would be put to the working group looking at initiatives in the memorial square area. It was agreed that the sum carried forward would also be allocated to this project.

Green Gym at Melrose Road

The equipment had been ordered and would be installed week commencing 23 January 2017.

Scotlands Play Hub Development

It had previously been agreed by the working group to defer any work on identifying improvements to Scotlands Playing Field until the situation regarding the Lillehammer Drive MUGA had been resolved. This issue was close to being resolved however it was highly unlikely that the MUGA would be relocated at Scotlands Playing Field and as such, members may wish to consider allocating a budget for proposals to develop a play hub.

Councillor J Legrys felt there was a need to consider play equipment on the site considering the additional development that was taking place. He asked whether a costed scheme could be brought to the next meeting. The Head of Community Services advised that negotiations were still ongoing and felt that the legal proceedings should be concluded prior to a scheme being brought forward. He added that work would also need to be undertaken in conjunction with Coalville Town Football Club in order to ensure the scheme complemented their facilities.

Mobile Vehicle Activated Signage

A meeting which had been arranged with LCC on 9 December 2016 had now been rearranged and would take place on 13 January 2017. Members would be invited to this meeting to look at the potential locations.

Melrose Road Recreation Ground

Proposals were presented to the group for consideration with an indicative cost of £3,000 - £3,500. Councillor D Everitt welcomed the proposals which he felt would add to the improvements on the site. It was agreed that a fully costed scheme be brought to the next meeting.

It was moved by Councillor J Legrys, seconded by Councillor R Adams and

RESOLVED THAT:

- a) The progress update on 2016/17 Capital Projects be noted
- b) A name change from Urban Forest Park to Coalville Forest Adventure Park be proposed
- c) An alternative site be sought for the Ending of World War 1 Centenary Project
- d) The suggestion in respect of a poppy mosaic be referred to the memorial square working group
- e) A fully costed scheme for Melrose Road Recreation Ground be brought to the next meeting

21. 2016/17 EVENTS UPDATE

The Cultural Services Team Manager presented the report to members, providing an update on each event.

December – Christmas Lights Switch on Event

The 'Christmas in Coalville' event had taken place on 3 December and was well attended, with no incidents or problems reported. The use of the whole of the upper car park had worked really well and created a nice feel. The headline act 'Little Chix' had been very well received and thanks were expressed to John Sketchley at Hermitage FM. So far 212 votes had been cast for the best dressed window competition and 10 businesses had taken part in the toy trail, which was the maximum possible number. Free parking would continue on Saturdays in December.

Councillor M B Wyatt commented that quite a few of the local businesses on High Street felt that they were neglected and the clock tower was underused. He added that a lot of the High Street businesses reported that on the day of the event their income was down because the footfall had been moved away from High Street to other areas and a lot of vendors at the event were not local. As a result, local businesses did not benefit. He stated that the reason a lot of businesses on High Street did not have a tree was due to the £50 cost. He added that the Coalville Town Team did not represent traders and did not consult them at all. He felt that the event was damaging to High Street. He commented that the tree was excellent, however the area around the clock tower was underused.

Councillor J Geary thanked Councillor M B Wyatt for his comments which he felt should be taken into consideration.

The Head of Community Services advised that the comments would be considered by the Events sub group to take into consideration for next year's event. In respect of utilising the

clock tower, he advised that smaller attractions could be considered for this area, however there were limitations due to the potential volume of people and safety concerns.

Councillor M Specht thanked the event organisers.

Councillor D Everitt agreed with the comments made by Councillor M B Wyatt in respect of the High Street shops. He added that there were so many people attending the event that more could be done to spread the attractions out.

Councillor P Purver complimented the leaflet which she felt worked well and looked fantastic. She also commended the signposting at the event.

Councillor J Legrys relayed comments in respect of problems with the electricity supply and the food fair traders not being local and too expensive. He added however that the event was put together by Coalville Town Team rather than the Council.

Coalville Christmas Decorations

The Christmas lights were installed on schedule and did not impinge upon the Remembrance Day commemoration. The lights on the Council offices had to undergo some level of repair as well as the lights on the clock tower. Eight of the new timers had been installed. A number of traders have put up trees on High Street which looked lovely. Coalville Market was well lit and presented a really nice effect when the lights were switched on. Following the comments made previously, the Christmas tree had benefitted from been lit from 7am until midnight each day and the picket fencing looked much better. No complaints had been received relating to the Christmas tree. The age of the lighting stock was highlighted, as well as the increasing need for repairs. Of the stock available, 55% was in full working order with the remaining 45% either failing or not working. The bagatelles on the lamp columns were also no longer available off the shelf as the technology had since moved on.

The Head of Community Services highlighted the options going forward, to replace the lighting stock or to consider an alternative funding model whereby the stock was rented.

Some members felt that it would be better to rent the lighting due to the technology progressing so quickly. It was considered that this might provide a better variation each year.

Councillor M B Wyatt commented that having a good show of lights meant a lot to residents and was a really important aspect of Christmas.

It was agreed that a report be brought to the next meeting exploring the options to enable a decision to be made.

Coalville Christmas Events – December 2016

The poster highlighting key events for December had been very well received. Work was currently in progress on the January – March version.

Councillor M Specht commented that it would be helpful if the poster showed timings and costs. The Cultural Services Team Manager advised that the poster was intended to provide a snapshot to entice people to find out more. She added that there was limited space on the poster and each event was supported by its own literature. She advised that she would relay the comments made to the Communications Team.

Councillor M B Wyatt referred to the errors made in the Coalville Town Guide which had been locally distributed. Councillor P Purver commented that when adverts were placed, usually the onus was on the person placing the advert to proof read the content before publication. She added that this would reduce the pressure on the Council. The Head of Community Services advised that this issue had been investigated and lessons learnt.

A discussion took place on the proposed dates for the events sub group. The preferred dates were Thursday, 12 January, Thursday 9 February and Wednesday, 15 March. The Cultural Services Team Manager to circulate the dates by email.

Councillor P Purver mentioned the Snibston miners gala which was seeking heritage funding. She asked if there was any way the Council could assist. The Cultural Services Team Manager advised that she was meeting with Stuart Warburton about the miners gala in January and would provide an update at the next meeting if this could be progressed.

It was moved by Councillor J Geary, seconded by Councillor J Cotterill and

RESOLVED THAT:

- a) The progress update on 2016/17 events be noted
- b) The preferred dates for 2017 meetings of the events sub group are as follows:
Thursday, 12 January 2017
Thursday, 9 February 2017
Wednesday, 15 March 2017
- c) A report be brought to the next meeting to consider the options in respect of Christmas lights.

22. COALVILLE SPECIAL EXPENSES 2016/17 P7 POSITION/FORECAST OUTTURN AND DRAFT 2017/18 BUDGET

The Head of Community Services presented the report to members, highlighting the forecast overspend which was not a cause for concern at this point.

In response to a question from Councillor J Geary, the Head of Community Services advised that the reduced income from Broomleys Cemetery was not due to an increase in cremations.

The Head of Community Services advised that the draft budget for the 2017/18 financial year was balanced and highlighted the note in respect of the assumed Council Tax base increase which would provide additional funding to the Special Expenses budget. He added that the exact figure was not yet known and an update would be provided at the next meeting. He highlighted the key areas he considered appropriate for allocation of this additional resource, which were Christmas lights, events and grounds maintenance.

It was moved by Councillor J Geary, seconded by Councillor M Specht and

RESOLVED THAT:

- a) The 2016/17 P7 position/forecast outturn be noted
- b) The draft budget for 2017/18 be noted

The meeting commenced at 6.30 pm

Councillors R Adams and J Legrys left the meeting at 7.16pm during item 5, 2016/17 Events Update

Councillor N Clarke left the meeting at 7.23pm during item 5, 2016/17 Events Update

Councillor M B Wyatt left the meeting at 7.26pm during item 5, 2016/17 Events Update

The Chairman closed the meeting at 7.39 pm

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COALVILLE SPECIAL EXPENSES WORKING PARTY – 25 APRIL 2017

Title of report	CAPITAL PROJECTS UPDATE
Contacts	<p>Head of Community Services 01530 454832 john.richardson@nwleicestershire.gov.uk</p> <p>Leisure Services Team Manager 01530 454602 jason.knight@nwleicestershire.gov.uk</p>
Purpose of report	To update members with regards to Capital Projects within the Coalville Special Expense Area
Recommendations	<p>THAT THE WORKING PARTY</p> <p>1) NOTE THE COMPLETION OF TWO 2016/17 CAPITAL PROJECTS</p> <p>2) NOTE THE PROGRESS UPDATE ON 2017/18 CAPITAL PROJECTS AND MAKE RECOMMENDATIONS TO CABINET</p>

1.0 2016/17 CAPITAL PROJECTS UPDATE

1.1 Cropston Drive Recreation Ground

All works are now fully completed.

1.2 Green Gym at Melrose Road

All works are now fully completed.

2.0 2017/18 CAPITAL PROJECTS

2.1 Owen Street Recreation Ground – £779

Concerns have been raised over the sustainability of the floodlights, with 3 main issues being highlighted:-

1. The lux levels are only adequate for the league Coalville Town FC are currently playing in and would be inadequate if they got promoted.
2. The light fittings are outdated and are now becoming very difficult to replace.
3. The lighting columns are now reaching the end of their natural life and 2 potential issues have been identified;
 - a. The bolts that secure the base plates into the ground can deteriorate over time.
 - b. The lower part of the column structure can also deteriorate over time.

Officers are currently working in liaison with Property Services to ascertain options and costs which will be presented back to the Working Party for consideration.

2.2 **Thringstone Miners Social Centre Training Pitch – £7,431**

Planning approval has been given for both the fencing and the footpath diversion. The Board of Trustees has been revitalised by the addition of 3 new trustees and a new Chair. However, the football club was not represented at the last meeting of the Trustees as they are currently seeking to appoint to a number of vacant positions on their committee. Consequently the Chair is attempting to engage the club with a view to assisting them in resolving some of their issues. Once resolved and the Board of Trustees are up to full capacity, a funding bid will be submitted to BIFFA with a view to delivering the project.

2.3 **Coalville Forest Adventure Park – Balance £4,781 (\$106 funding)**

The Buccaneer play equipment has been vandalised beyond repair and will cost approximately £9,000 to replace (no budget has currently been allocated for this expense). Officers are therefore investigating other options (instead of a straight replacement) which will be in line with the new name of Coalville Forest Adventure Park. Officers will present to the meeting options of what could be developed on the site using the available \$106 funding as well as what else could be added to further enhance facilities.

A date for the relaunch of the new name is currently being considered for June/July (before the school summer holidays) along with the design of the new signs.

2.4 **Scotlands Play Hub Development – uncosted**

It has previously been agreed by the group to defer any work on identifying improvements to Scotlands Playing Field until the situation regarding the Lillehammer Drive MUGA has been resolved. Any future developments should be considered in partnership with Coalville Town FC due to their increasing use of the site and the successful partnership now in place.

2.5 **Mobile Vehicle Activated Signage - £8,000**

Officers met with LCC colleagues in January and the report at Appendix 1 highlights feedback on proposed locations and the options available. It should be noted that the following locations were deemed unsuitable by LCC for the signage:-

- **Hotel Street, Coalville**
No suitable options due to signage on existing posts or vision is obscured by Pelican crossing and Leicester inn signage.
- **Highfield Street, Coalville**
Unsuitable Road for MVAS due to parking of vehicles on both sides of the highway.
- **Warren Hills Road, Coalville**
Not a suitable location due to access and absence of footpaths.
- **Hall Lane, Whitwick**
Old style light columns so no suitable location.

All other locations have been deemed as potentially suitable, it is proposed that a further site walk is undertaken (with officers and members) to decide which specific locations would be preferred so that LCC can then undertake testing of these columns for suitability. The cost of the testing is yet to be confirmed by LCC as they are undertaking a procurement exercise to identify a preferred contractor to undertake the work, but it is estimated to be between £20-100 per column.

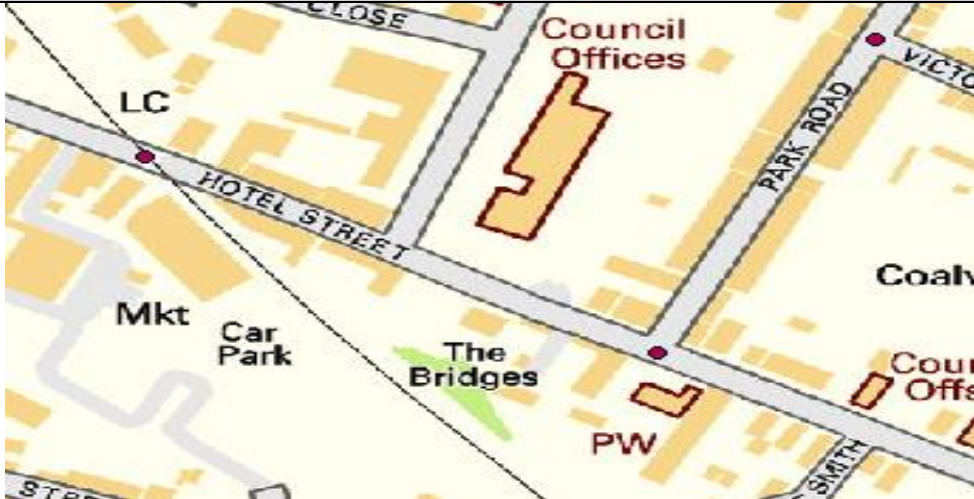
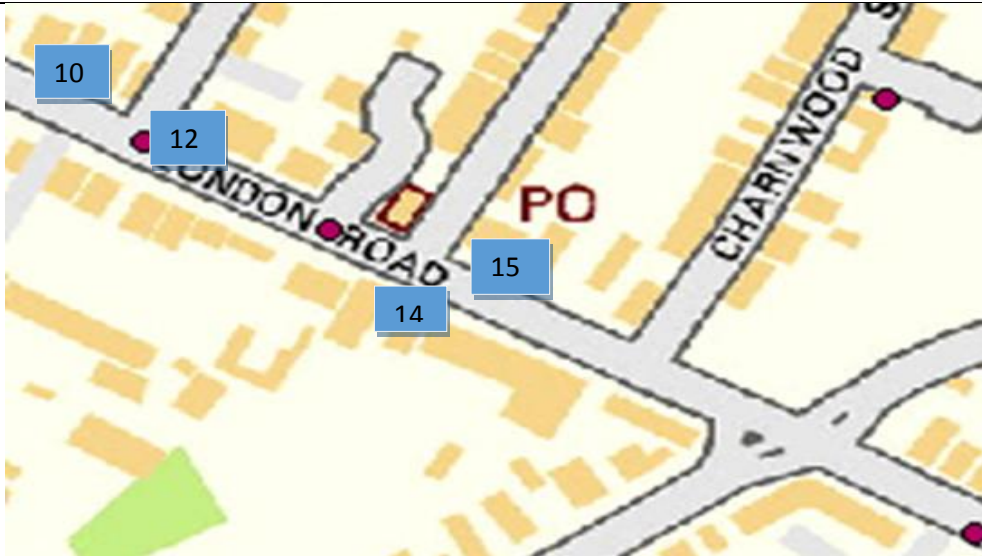
Officers will attend the testing of the columns with the contractor so that if the preferred location is deemed unsuitable, the contractors can then test an alternative column listed in the attached report.

Once the columns have been deemed appropriate then officers will arrange for the brackets to be attached which will take approximately 6 weeks.

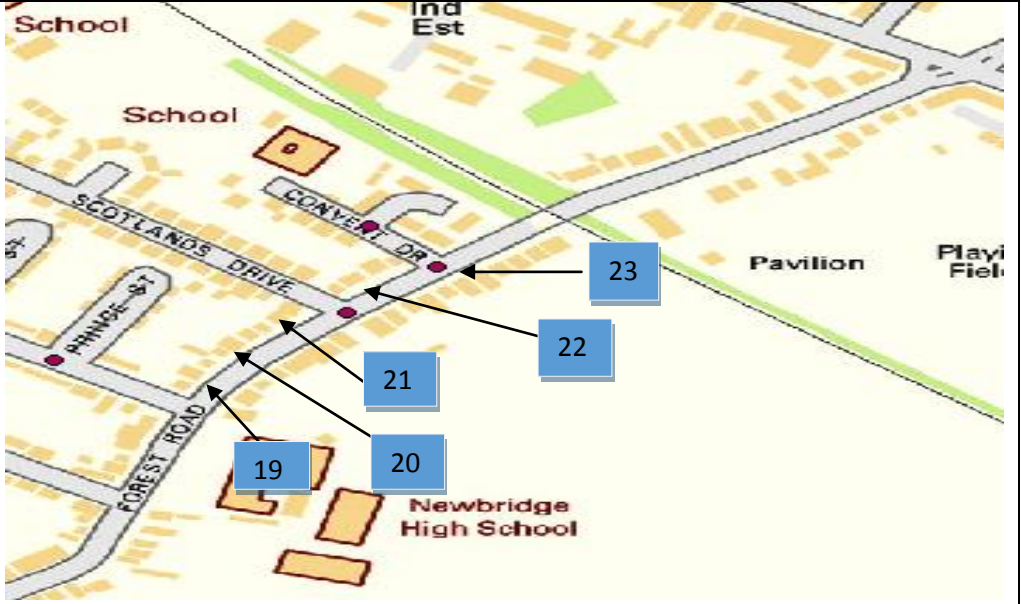
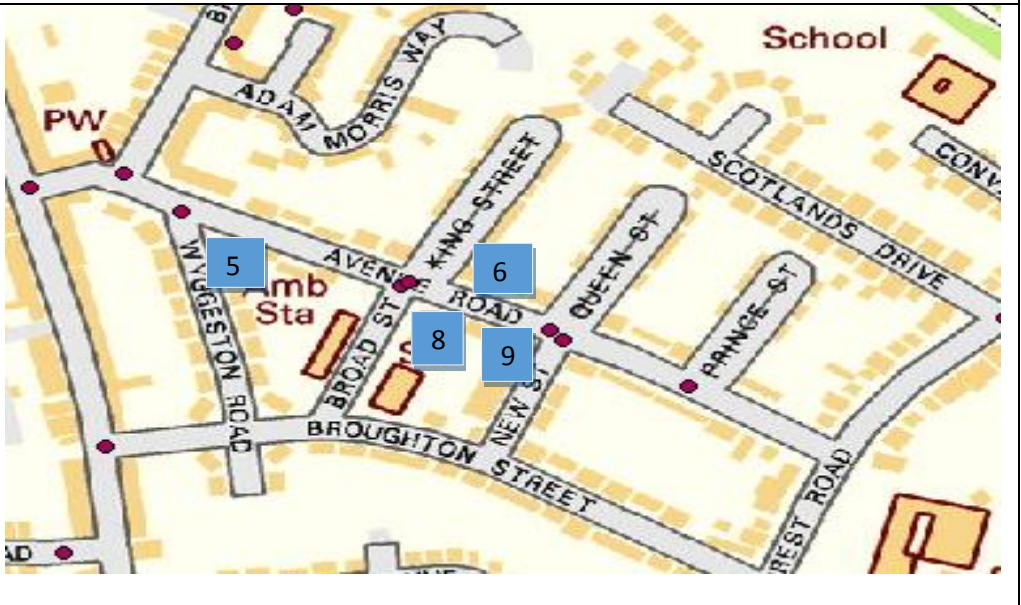
2.6 **Melrose Road Recreation Ground, Park Development - uncosted**

Consultation has been undertaken with the Ward Member and Friends of Thringstone and proposed designs and costings will be presented at the Working Party meeting for consideration by Members. Officers have rescoped proposals to significantly reduce costs.



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Road	Column Number	Comments	Map
Hotel Street, Coalville	Not applicable	No suitable options due to signage on existing posts or vision is obscured by Pelican crossing and Leicester inn signage.	
London Road, Coalville	14	Near B & B but tree may obscure during the summer months.	
	10	Near park jitty.	
	12	Near laundrette.	
	15	Near residential home.	

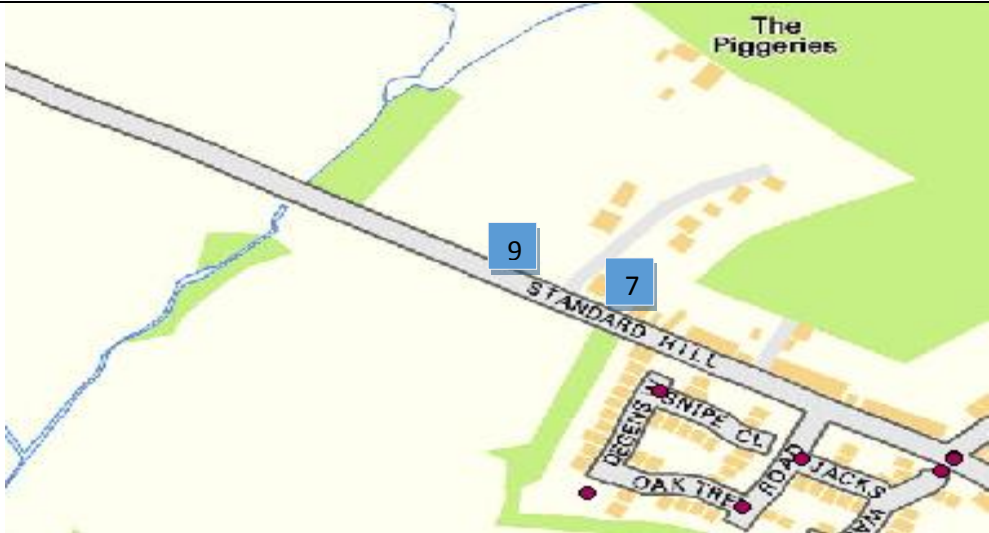
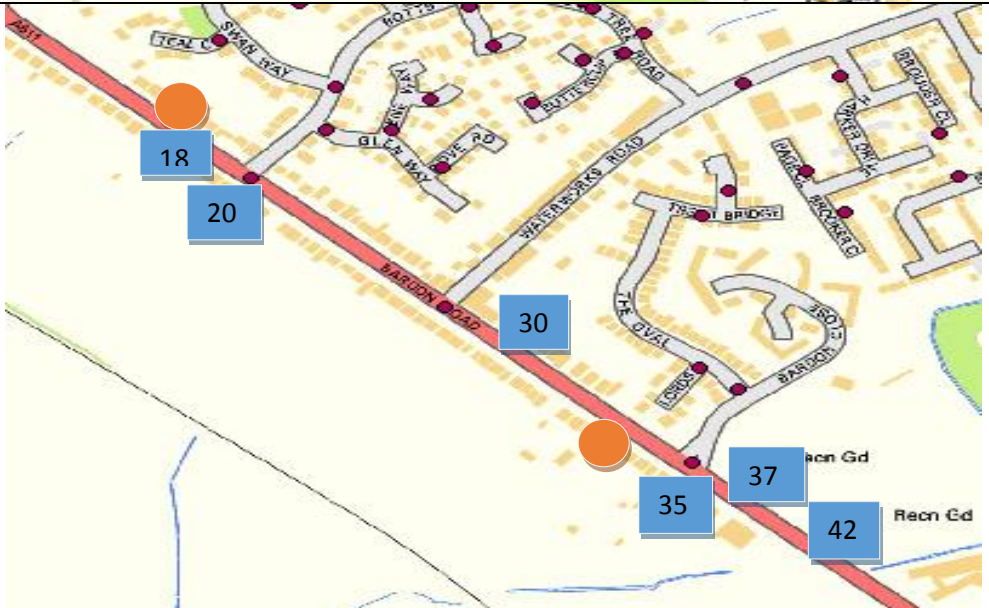

MULTI VEHICLE ACTIVATED SIGNS ASSESSMENT – 13.01.17

Forest Road, Coalville	23 22	Towards Convent Drive.	
	21 20 19	Near Scotland's Drive.	
Avenue Road , Coalville	8 6	Near ambulance station.	
	5	Broad Street side.	
	9	Near T junction to New Street.	


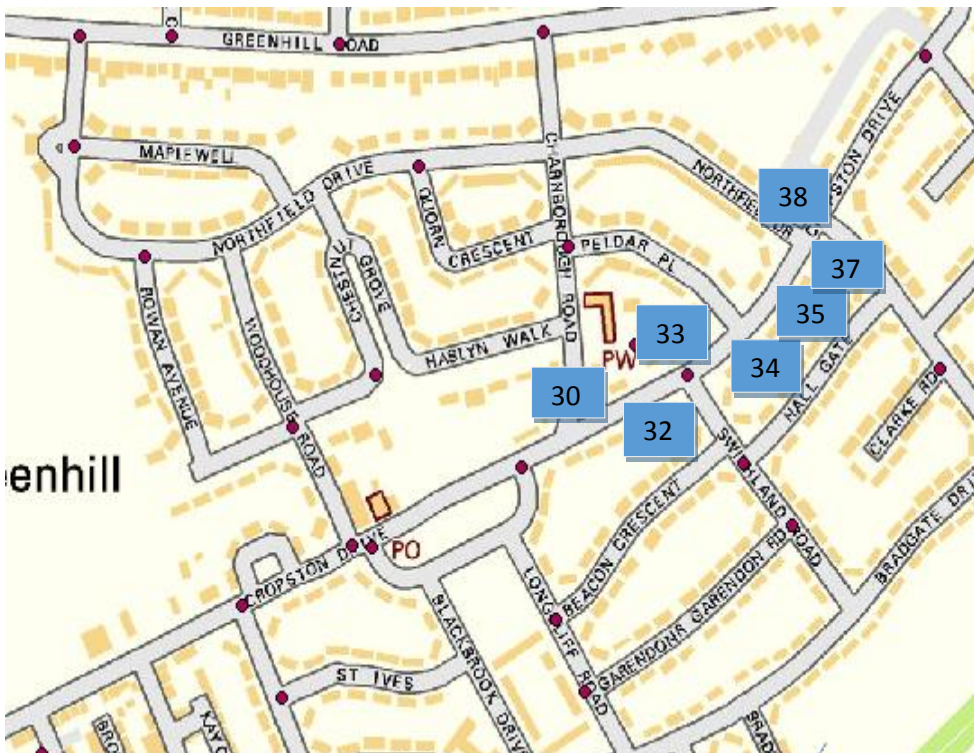
MULTI VEHICLE ACTIVATED SIGNS ASSESSMENT – 13.01.17

Belvoir Road, Coalville	25	Opposite Avenue road and mini roundabout.	
	No number (outside 247)	Broad Street side.	
Highfield Street, Coalville	Not applicable	Unsuitable Road for MVAS due to parking of vehicles on both sides of the highway.	


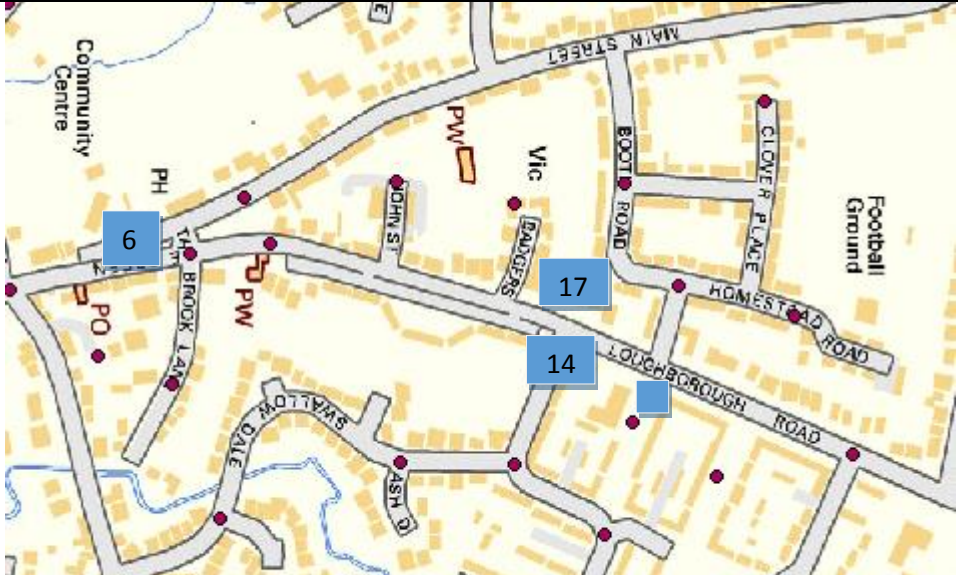
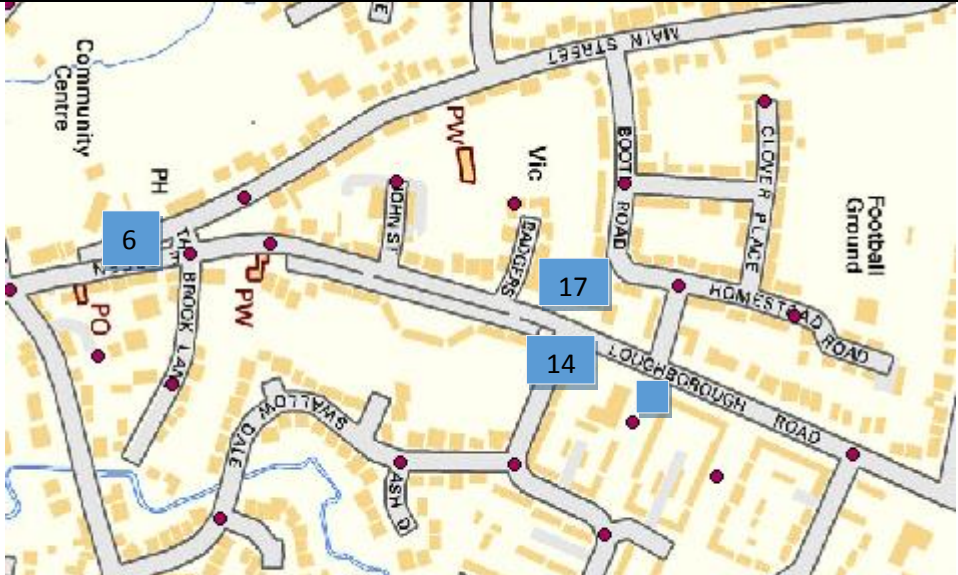
MULTI VEHICLE ACTIVATED SIGNS ASSESSMENT – 13.01.17

Standard Hill, Coalville	9	30 mph zone approach from Ravenstone	
	7	30 mph zone approach from Ravenstone	
Bardon Road, Coalville	30 37 42	Botts Way side Already a permanent MVAS in place	
	35 20 18	Garage Side Already a permanent MVAS in place	
		Existing permanent MVAS location.	

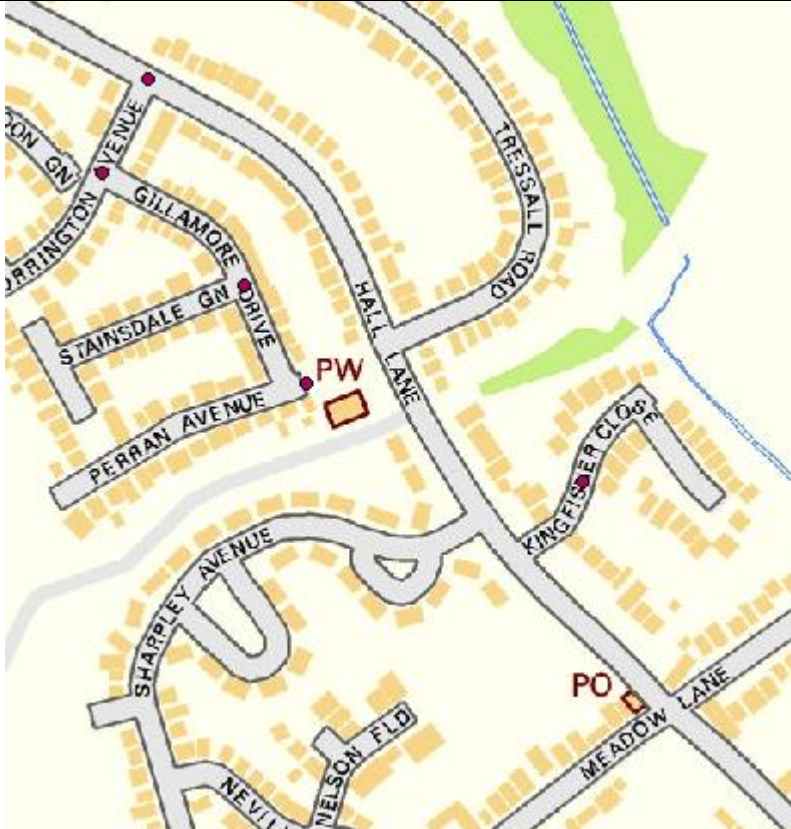
MULTI VEHICLE ACTIVATED SIGNS ASSESSMENT – 13.01.17

Warren Hills Road, Coalville	Not applicable	Not a suitable location due to access and absence of footpaths.	
Cropston Drive, Coalville	32 34 35 37	Near Switherland Road. Opposite Peldar Place. Near Peldar Place. Next to Bradgate Drive.	
	38 33 30	Corner of Northfield Road. Opposite Swithland Road. On Charnwood Road triangle.	

MULTI VEHICLE ACTIVATED SIGNS ASSESSMENT – 13.01.17

Greenhill Road, Coalville	51	Opposite Romans Crescent.	
	50	Next to Romans Crescent.	
	49	Opposite Stamford Drive	
	14	Opposite to Linford Crescent.	
	19	Close to Charnborough Road Entrance.	
Loughborough Road Thringstone	16	Linford Crescent Corner.	
	24	Close	
	28	Blackwood Side.	
	30	Blackwood Side.	
Loughborough Road Thringstone	6	The Green side	
	17	Opposite Melrose Entrance	
	14	Melrose Road side	
	No number on post	Opposite Booth Road entrance.	

MULTI VEHICLE ACTIVATED SIGNS ASSESSMENT – 13.01.17

<p>Hall Lane Whitwick within boundary</p>	<p>Not applicable</p>	<p>Old style light columns no suitable location</p>	 <p>The map shows a residential area with several streets. Hall Lane runs vertically through the center. To the west of Hall Lane, from top to bottom, are Stainsdale Gm Drive, Perran Avenue, and Sharpley Avenue. To the east of Hall Lane, from top to bottom, are Tressall Road, Kingfisher Close, and Meadow Lane. A red square labeled 'PW' is located on Hall Lane, between Perran Avenue and Sharpley Avenue. A red square labeled 'PO' is located on Meadow Lane, near the intersection with Hall Lane. Other streets shown include Gillamore Drive, Stainsdale Gm Drive, and Nelson Fld. The map also shows some green spaces and a blue line representing a water feature.</p>
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NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**COALVILLE SPECIAL EXPENSES WORKING PARTY – 25 APRIL 2017**

Title of report	2017/18 EVENTS UPDATE
Contacts	Head of Community Services 01530 454832 john.richardson@nwleicestershire.gov.uk Cultural Services Team Manager 01530 454769 wendy.may@nwleicestershire.gov.uk
Purpose of report	To update members with regards to 2017/18 events and projects funded within the Coalville Special Expense Area
Recommendations	THAT THE WORKING PARTY 1) NOTE THE PROGRESS UPDATE ON 2017/18 EVENTS 2) NOTE THE PROGRESS UPDATE ON COALVILLE CHRISTMAS LIGHTS 2017 3) NOTE THE PROGRESS UPDATE ON THE COMMEMORATIVE MOSAIC

1.0 EVENT PROGRAMME UPDATE FOR COALVILLE**1.1 2017/18 Event programme**

The following event programme is being progressed; members have been involved in the planning process and have received updates at the following Events Sub-Group meetings on 12 January, 9 February and 15 March 2017.

2017/18 COALVILLE EVENTS	2017/18 Allocated budget
<u>21 April to 25 April – St George’s Day</u> (The installation of the English flag in various locations to celebrate St George’s Day)	£150
<u>24 June – Proms in the Park</u> (A celebratory evening of music and entertainment in Coalville Park)	£3,300
<u>25 June – Picnic in the Park</u> (including street entertainers in performance area, live music and community groups)	£12,980
<u>4 August 2017 – Coalville by the Sea</u> Family event celebrating the Great British seaside	£2,000
<u>2 December – Christmas in Coalville</u> Christmas entertainment and festive food and drink festival	£8,500
Total	£26,930

1.2 St George's Day – 23 April 2017

The Council will be flying flags from the Council building (one from the flagpole and two on the front of Stenson House), the Memorial Tower (four flags around side and one from the top) and Coalville Market (two outside the market building) from Friday 21 April to Wednesday 26 April.

1.3 Proms and Picnic in the Park – Saturday 24 and Sunday 25 June 2017

The weekend programme commences with Proms in the Park (6pm to 9.30pm) the event will showcase Ockbrook Big Band and Concordia Choir, the event will follow the same format as in previous years and will be an evening of music and entertainment.

Picnic in the Park on Sunday 25 June will commence at 12noon, bands performing on the main stage include Take This (Take That tribute), Tin Pigeons and Leicestershire Co-op Band. The performance area will incorporate a stunt bmx performance and local performances which will compliment the main stage programme. Further entertainment and activities for all to engage in will feature throughout the day in the park.

Picnic in the Park also provides an opportunity for local groups and organisations to showcase their work in the community, raise funds, raise awareness of their work and recruit volunteers, to date the following organisations have confirmed attendance at the event:

- 1188 Coalville Squadron Air Training Corps
- Coalville and District Town Twinning
- Coalville Heroes
- Coalville Miners' Gala Committee
- Coalville Rotary Club
- Derbyshire, Leicestershire and Rutland Air Ambulance
- Expressions Dance Studio
- Hugglescote and Coalville Women's Institute
- Leicestershire Co-op Band
- Once, We Were Soldiers
- Stealth Black Belt Academy
- Whitwick and District U3A
- Whitwick Historical Group

This year the event will host a 'Celebration of mining heritage' display supported by the recently formed Coalville Miners' Gala Committee. The committee are liaising with a number of local organisations who are assisting them with this display.

For 2017 event income (catering stalls) has increased by approximately 20% (£190) and event infrastructure expenditure (staging and pa) has decreased by approximately 40% (£2,000) enabling the budget to be invested in developing the event and increasing entertainment and activities for all to enjoy.

1.4 Coalville by the Sea – Friday 4 August 2017

The event is scheduled for Friday 4 August at Needhams Walk, Coalville.

1.5 Christmas in Coalville – Saturday 2 December 2017

Christmas in Coalville is scheduled for Saturday 2 December 2017 and it is proposed that the event will develop on the success of the 2016 event with a joined up approach to the festivities that are delivered from the Belvoir Shopping Centre, car park and Coalville Market Hall. Detailed event planning has not yet started however key infrastructure has been booked.

In order to maintain five free car parking Saturdays in December it is proposed to offer 2, 9, 16, 23 and 30 December.

- 1.6 The following meeting date is proposed for the next meeting of the Events Sub Group:

- Wednesday 13 September 2017, 5pm in the Board Room.

- 1.7 Coalville Events – February to May 2017

A poster showcasing events in Coalville (February to May 2017) can be seen in Appendix 1.

2.0 CHRISTMAS LIGHTS

- 2.1 Work is on-going with Field and Lawn (Christmas Lights contractor) to consider options for replacement and renewal of lighting stock, information will be presented to the next meeting.
- 2.2 Members approved to allocate up to £3,000 from reserves to cover the replacement of timers and maintenance of Christmas Lights for Christmas 2016. However, all costs were covered from the allocated budget and the £3,000 was not required from reserves.

3.0 COALVILLE COMMEMORATES

- 3.1 The Commemorative mosaic “Ending of World War I Centenary Project” – is on-going on this initiative, meetings have been held with the Horticultural Development Officer and Principal Urban Designer. The next stage is to develop design options ensuring that the artwork is complimentary to the proposed resurfacing works for Memorial Square, in order that it does not add clutter to the area and that it is durable. Design options will be presented to the next meeting.
- 3.2 It is proposed that the mosaic is located within the lower grassed area that currently houses the cross shaped flowerbed, this location is accessible and has good visibility for pedestrians. The proposed location map will be circulated to members at the meeting.



CHOOSE
COALVILLE

COALVILLE EVENTS

FEBRUARY - MAY 2017

CONSTRUCTION CLUB

FIRST SATURDAY OF THE MONTH 10.30AM - 12 MIDDAY

6 - 12 YEARS
COALVILLE LIBRARY



MONDAY
13 FEBRUARY
10.30AM -
12 MIDDAY

HOLIDAY HULLABALOO

HALF TERM CHILDREN'S EVENT

COALVILLE
LIBRARY



GEORGE SMITH EXHIBITION

CREATED BY NEWBRIDGE HIGH SCHOOL WITH DE MONTFORT UNIVERSITY STUDENTS
AND COALVILLE HEROES

WITH FAMILY
AND CHILDREN'S
ACTIVITIES

..... FRIDAY 17 AND SATURDAY 18 FEBRUARY 8AM - 4PM | COALVILLE MARKET



COALVILLE SPRING CLEAN

SATURDAY 4 MARCH 9.30AM | MEMORIAL SQUARE

♫ ♫ ♫
SATURDAY
25 MARCH
7.30 PM

TALON ACOUSTIC

♫ ♫ ♫
CENTURY
THEATRE

EASTER EGGSTRAVAGANZA

EASTER THEMED TASTER ACTIVITIES FOR 5-12 YEARS



..... SATURDAY 15 APRIL 10AM - 12 MIDDAY | COALVILLE MARKET



LOVE YOUR LOCAL MARKET



WEDNESDAY 17 - WEDNESDAY 31 MAY | COALVILLE MARKET

VIENNA FESTIVAL
BALLET PRESENTS

CINDERELLA



..... FRIDAY 19 MAY 7.30PM CENTURY THEATRE

For more info visit www.choosecoalville.co.uk

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NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COALVILLE SPECIAL EXPENSES WORKING PARTY – 25 APRIL 2017

Title of report	2016/17 FORECAST OUTTURN AND CAPITAL PROGRAMME 2017/18
Contacts	<p>Head of Community Services 01530 454832 john.richardson@nwleicestershire.gov.uk</p> <p>Senior Accountant 01530 454709 pete.simpson@nwleicestershire.gov.uk</p>
Purpose of report	To inform Coalville Special Expense Working Party of the forecast outturn and capital programme
Recommendations	<p>THAT THE WORKING PARTY</p> <p>1) NOTES THE 2016/17 FORECAST OUTTURN</p> <p>2) NOTES THE CAPITAL SCHEME PROGRAMME FOR 2017/18</p>

1.0 2016/17 FORECAST OUTTURN

- 1.1 The forecast outturn (Appendix 1) is set to require a contribution from balances of £9,026 due mainly to reduced burial income and increased event costs.

2.0 CAPITAL PROGRAMME 2017/18

- 2.1 There are currently only four schemes within the programme (Appendix 2) all of which are being actively developed.
- 2.2 The Deputy S151 Officer has advised that a prudent level of reserves is 10% of annual recurring expenditure. Our estimated expenditure is around £430,000 (2016/17). Therefore a prudent level of reserve would be around £43,000. The forecast outturn is £66,310.
- 2.3 Members are therefore advised that a potential £23,000 could be allocated to future projects. It is not advised to allocate any significant funds at this point as accounts have yet to confirm the final outturn for 16/17. However, a list of potential projects for consideration will be brought to the next meeting.

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COALVILLE SPECIAL EXPENSES 16/17 - FORECASTED OUTTURN

	2016/17	
	Original Estimate	Forecasted Outturn
	£	£
Parks, Recreation Grounds, Open Spaces & War Memorials	281,000	271,146
Broomley's Cemetery	12,700	17,862
One Off Grants	2,000	2,250
CV Toilets - Sunday Opening	0	257
Coalville Events	54,380	57,510
Green Gym at play hub, Melrose Rd	0	12,000
TOTAL SPECIAL EXPENSES (Net Cost Of Service)	350,080	361,025
Service Management recharges	79,060	79,060
ANNUAL RECURRING EXPENDITURE	429,140	440,085
FUNDED BY:		
Use of Reserves	-1,919	9,026
Precept	368,982	368,982
Localisation of Council Tax Support Grant	62,077	62,077
	429,140	440,085
BALANCES 1st APRIL	83,336	83,336
Contribution to/from Reserve	1,919	-9,026
Contribution to earmarked reserve (2 * Mobile Vehicle Activated Signs)	0	-8,000
BALANCES 31st MARCH	85,255	66,310

2016/17

1. The 16/17 CV Special Expenses forecasted outturn figures are currently showing a contribution from balances in the region of £9k will be required, which will leave an estimated £66k in balances.

At this stage the outturn figures are forecasted figures and they could change during the final accounts process.

2. The above figures include the following approved schemes:

	Approved	Required
Purchase of 2 Mobile Vehicle Activated Signs	8,000.00	8,000.00
Green Gym at play hub, Melrose Road	12,000.00	12,000.00
One off grass cut & ongoing mtce at Margaret Street, Owen Street, jit	1,235.00	1,235.00
Opening of CV Public toilets on a Sunday	1,000.00	257.00
Replacement Timers & Mtce of Christmas Lights	3,000.00	0.00 funded within original budget

3. The other major in year variances are:

- Broomleys Cemetery
Reduced burial income £6k.
- Parks & Rec grounds
Reduced general repairs -£11k and increase pitch letting income £1.9k but increased operational purchases +£1.4k.
- Events
Increased events (net) +£5.7k but partly offset by reduced salaries -£2.3k.

<u>OTHER CV SPECIAL EXPENSE RESERVES</u>	Balances 01.04.16	Contributions 16/17	Actual & Committed Exp 16/17	Balance as at 31.03.17
<u> earmarked reserves</u>	£	£	£	£
CV MEMORIALS - MAJOR REPAIRS/VANDALISM	2,740	0	0	2,740
CV MARKET - NEON SIGNAGE	3,000	0	0	3,000
2 * MOBILE VEHICLE ACTIVATED SIGNS	0	8,000	0	8,000
<u>ASSET PROTECTION RESERVES</u>				
CEMETERY/RECREATION GROUND	33,231	3,600	252	36,579
S106 PLAY AREA/OPEN SPACE MTCE (committed for future years)	11,792	0	4,137	7,655
	27 50,763	11,600	4,389	57,974

SPECIAL EXPENSES - CAPITAL PROGRAMME

APPENDIX 2

	BUDGET	ACTUAL EXPENDITURE	COMMITMENTS	31.03.17 BALANCE
<u>FUNDING</u>	£	£	£	£
Balance B/Fwd 01.04.16 (Asset Protection)	82,820.36			
Revenue Contribution to capital schemes	0.00			
Asset Protection Contribution 16/17	400.00			
S106 Funding	7,072.77			
TOTAL FUNDING	90,293.13			
<u>CAPITAL PROGRAMME</u>				
Owen Street - Floodlights upgrade	778.93			778.93
Owen Street - Changing room development	60,471.26	60,471.26		0.00
Cropston Drive BMX track	7,500.00	7,500.00		0.00
Thringstone Miners Social centre	2,821.17	390.00		2,431.17
Urban Forest Park - Footway & Drainage improvements	7,072.77	2,292.10		4,780.67
Thringstone - new bench	600.00	600.00		0.00
Thringstone Miners Social Welfare Site - training area (10% contr)	5,000.00			5,000.00
Urban Forest Park - WW1 Memorial project	2,000.00			2,000.00
Phoenix Green Bridge Mural - restoration	4,049.00	4,049.00		0.00
TOTAL EXPENDITURE	90,293.13	75,302.36	0.00	14,990.77
UNALLOCATED FUNDING	-			